**St. Mary’s Home and School Association**

**Executive Board Meeting**

**September 14, 2017**

**In Attendance:** Roy Shannon, Sue Lutz, Kara Cosby, Jen Ford, Kristen Zottola, Victoria Grady, Mary Henley Hanfling, Susan Miller, Mehgan Perez-Acosta, Brian Persico, Russell Shearer, Henry Wallmeyer, Julia Chevlin, Janet Cantwell, Katy Kleeman, Jana Adams, Ingrid Allen, David Heiden, Jennifer Dugas, Michelle O’Leary, Brian Miller, Fr. Hathaway, Jeanne Canavan

**Call to Order:** Roy Shannon

**Opening Prayer:** Fr. Hathaway

**Pastor’s Report:** Fr. Hathaway

There are a number of upcoming events in the happening in the Parish: Square Dancing hosted by Catholic Daughters, The Choice Wine for married couples, new Novena on Wednesday nights, Devotion of Our Lady Undoer of Knots, Monthly Pro-Life Rosary, 5pm Mass Wine social replaces coffee and doughnuts, Money Management presentation sponsored by Knights of Columbus.

Knights of Columbus collecting Coats for Kids in both the school and Church.

Priests are in school for confessions working through grades. Children’s Mass, CCD and RCIA has begun.

**Principal’s Report:**  Mrs. Cantwell

Great start to the school year. 720 students enrolled which is a record number. Sneak- a- Peak was a success. Launched new SMS website with Nicole Mahon, Ann Ross and Heather Syracuse. mySMS has taken over Edline for teacher pages and calendars.

Our Lady Undoer of Knots allows children to express the “knots” they have and will be able to undoe their own knots. Knights of Columbus Coat drive. The Student Council will be collecting money at first Friday Mass for Student to Student National Catholic organization which partners with other Catholic school in need to help rebuild or fund struggling schools, such as those damage in recent hurricanes.

 Introduced new program sanctioned by the Arlington Diocese for middle school (6-8) regarding Human Sexuality. There was recognition for a need to present the subject in a loving, caring, Catholic way to celebrate this amazing gift given by God. Kevin Bohli, diocesan Director of Office of Youth Ministries presented to program to parents.

Back to School nights in progress.

Personnel changes: Mrs. Bucaj is now the Principal of Corpus Cristi. A small shift of the main office by moving Mrs. Michael is Administrative Asst. to the Principal. Shawn Kelly in now working at the front desk. Molly Dean has been hired to work directly with teachers and their curriculum. Two part time nurses and two counselors to meet the needs of the students.

**Faculty Report:**  Ms. Julia Chevlin

Thank you for all the fundraising and new iPads for 1st, 2nd and 3rd grade

Flexible seating was introduced this year using sofas, chairs, stand up tables, stools, bean bags, rockers to give students a choice in what kind of learning space works best for them.

**Treasurer’s Report:** Katy Kleemann

Meeting with Chairs and Coordinator held prior to HSA meeting to clarify procedures.

Draft budget passed out. All expenses must be pre-approved. Budgeted to make $200,000

Expense form to be reimbursed should go to Katy.

**Old Business:**

* **“New” Technology** – One-to-one devices for grades 1-3; Math has all iPads in classroom; Discussion on moving all students to one-to-one learning in blended learning environment; Goal is for each student to be able to have individualized learning in own device; New apps for school devices will eventually be able to access at home to continue learning
* **Classroom Learning Environment**- Flexible seating was introduced this year using sofas, chairs, stand up tables, stools, bean bags, rockers to give students a choice in what kind of learning space works best for them.
* **School Grounds Renovation Plan – “2020 Campaign” Brian Miller**

Committee formed for “2020 Campaign” made up of SMS alumni, parishioners, and parents. Committee has met with architects for early planning. Committee members have also met with a fundraising group to assess feasibility of raising 12-15 million. Campaign is in early stages of research. Committee will continue to meet with feasibility group to gather information to be able to meet goal. Site visits to ACDS and Gonzaga for ideas and feedback regarding design and what works. Arlington Diocese approved renovations outside and inside the school. No timeline has been set.

**Committee Reports:**

* Annual fund –Kara Cosby:

Goal is to make is to make the Annual Fund a part of our culture and to continue to “work harder not smarter”. Kick -Off begins with HSA social 9/15. Tables will be set up to collect donations. Media carts and flexible seating will be displayed so parents can see how the Annual Fund benefits the school and students. Goal is 100% participation regardless of amount. Families are able to donate through Faith Direct this year. It will be a month long campaign ending 10/13.

* Movie Night – Brian Persico:

Movie will be shown Saturday, October 14 on the black top. The movie shown will be Boss Baby.

We are using same vendor for the screen and event is on budget. Discussion of pizza being served. Girls Scouts will sell popcorn. Volunteers needed.

* The Food Bus – Ingrid Allen:

The Food Bus is connected with local food pantries. A refrigerator was placed in the cafeteria for children to place unused food items from their lunches to be donated and taken to Christ House weekly. Volunteers are needed to take a cart of food to Christ House to be distributed to needy families.

* Hospitality Committee- Sara Ford, Victoria Grady, Mary Henely Hanfling, Susan Miller:

Helping to prepare for HSA social

**New Business:**

* Spring Social and Auction – Kristen Zotolla and Jen Ford

The Social will be held on January 27th and the theme will be “Carnival”. A “Kick-Off” planning party will be help October 28th at the White House.

* Families-In-Service

Looking for Co-Chairs to begin training them. Chairs and co-chairs for events should try to find younger grade parents to place in those positions.

* HSA Sponsored Presentation- Roy Shannon:

Board member approved HSA sponsored presentations similar to last year’s “ Screenagers”.

November 14th HSA will host Kirk Martin and his Celebrate Calm lecture on calm parenting.

Motion to Adjourn – Brian Miller